

Connecticut Emergency Management Association, Inc. (CEMA)

PO Box 260240, Hartford, CT 06126

Membership Meeting Minutes Wednesday, June 27, 2007, 7:00p The Hartford

- I. Attendance (in order of sign-in):
 - a. Joe Sastre and Jeff Williams, Groton; Michael Spera, Old Saybrook; Tom Gavaghan, DEMHS Region 3; Catherine Chatfield, The Hartford; Chris Schroeder, Newington; Don Davis, Ellington; Roy Piper, DEMHS Region 5; Bill Austin, West Hartford; Bruce Lockwood, Bristol-Burlington HD.

- II. Call to Order
 - a. Meeting called to order at 19:10.

- II. Pledge of Allegiance

- IV. Acceptance of the Minutes from the April 25 Membership Meeting
 - a. Motion passed to accept the meeting minutes. Motion made by Joe Sastre and Seconded by Chief Austin.

- V. Correspondence/Communications
 - a. Mike Spera shared flyer for Vernon Family Emergency Preparedness Day on July 11 with the membership.
 - b. Mike Spera announced his appointment to another term on the Coordinating Council.

- VI. Subcommittee Reports
 - a. Membership
 - i. Joe Sastre reported the addition of two new members since last meeting.
 - ii. Ideas for posting the member status on the CEMA website were discussed; no motions made.
 - b. Training and Education
 - i. Roy Piper reported that DEMHS is formulating a checklist for towns to track NIMS compliance.
 - ii. Chief Austin announced the CERT annual conference will be held at Mohegan Sun on October 18, 2007.

- VII. Treasurer's Report
 - a. Distributed and presented by Joe Sastre, CEMA Treasurer (see attached for details).
 - b. Mike Spera commended Joe for his efforts as Treasurer.

VIII. Old Business

a. Chief Austin discussed prices to webcast CEMA meetings over the internet, and presented two other options:

i. Hartford Hospital is equipped to webcast meetings and may be willing to allow CEMA to hold its meetings there.

ii. Chief Austin suggested that utilizing an internet radio broadcast service would be less expensive (approximately \$100.00 per month), and that costs could be lower with the ability to “rent” air time to other organizations. After discussion by the members, a motion was made by Bruce Lockwood to empower the executive board to research the feasibility of the radio service and then enter into an agreement while being fiscally responsible, and to establish policies and procedures for the use of the system. The motion was seconded and passed.

IX. New Business

a. The budget for the new fiscal year (July 1, 2007 to June 30, 2008) was presented, and Mike Spera suggested reviewing it as a spending plan pending the acceptance of the By-Laws.

b. Bruce Lockwood announced his candidacy for the Region One IAEM Presidency.

X. Region Coordinator’s Reports

a. Local EOP review deadline is July 1.

b. A review of WEBEOC was held and not well received.

c. The new EMPG will be on the street soon. Changes include penalties for non-compliers, and a minimum funding to \$3,000.00.

d. An MOU to move the Region 5 office from Litchfield to Southbury will be signed in the next week.

XI. Adjournment

a. Meeting adjourned at 20:33.